

# USDA NIFA Reporting System User Guide

*Last Updated: February 2022*





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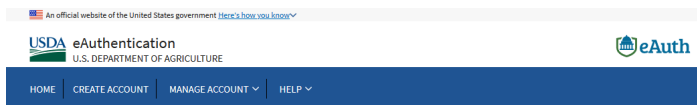
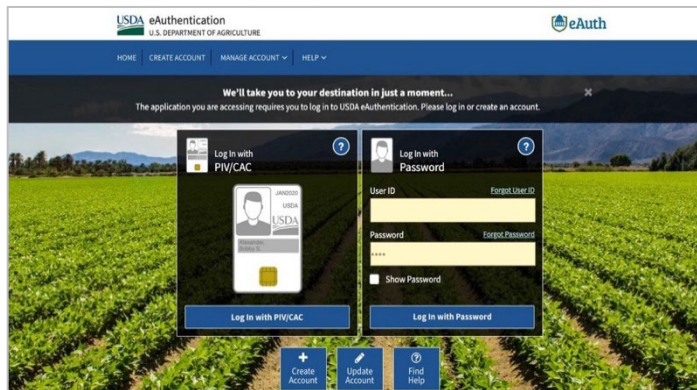


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## Registration Process

- All users of the integrated system will need to register with USDA's eAuthentication and complete identity verification
- Upon successful registration and identity verification, users must request a role from their Organizational Administrator
- Please refer to our guides and FAQs located on the launch page for details on registering and requesting a role: <https://go.usa.gov/xG8xE>



**Verify Identity** ?

Form Approved - OMB No. 0503-0014

**Additional Information Required**

Please complete the form below and confirm it is correct.  
This information must match your government issued photo ID (e.g., Driver's License).

First name

Middle name (optional)

Last name

Suffix (optional)

Home country

Home address

Home city

Home state

Home zip/postal code

Home phone

Date of birth  
For example: 04 28 1996  
Month Day Year

To begin the process, you must enter your complete 9-digit Social Security Number (SSN).

Social Security Number (SSN)

Show SSN

**Note: USDA eAuthentication does not retain your Social Security Number. It is only used for the identity verification purposes.**



## Roles

- The NIFA Reporting System (NRS) will require users to request a role upon completion of the registration process (refer to previous slide for the Quick Guide for this process).
- The roles and respective permissions for these roles can be viewed in the table below.
- Please take note that the Site Administrator role will be replaced by the Organizational Administrator.

Role	Description	Main Permissions
<b>Directors</b>	The Directors of Research and Extension are the “senior” position at each individual institution. They are responsible for satisfying AREERA requirements for their institution and coordinating with all other 1862 or 1890 Land-Grant Universities in their state to input and maintain Plan of Work-related data, specifically Critical Issues, Extension Programs, and Research Projects. They oversee both POW and Annual Reports, which will be added to NRS in the near future.	<ul style="list-style-type: none"> <li>▪ Add, edit, view and remove Critical Issues</li> <li>▪ Manage Projects/Programs (Add, Save, Edit, Review, Submit)</li> <li>▪ Manage Results (Add, Edit, Review, Submit, Highlight)</li> </ul>
<b>State Contributors</b>	State contributors are staff members, designated by the institution, who enter and edit Plan of Work-related reporting data, specifically Critical Issues, Extension Programs, and Research Projects. They are often a small number of administrative or “technical” staff working for the Director’s office. Generally, one State Contributor is designated to be a coordinator and communicator. They manage content for both POW and Annual Reports, which will be added to NRS in the near future.	<ul style="list-style-type: none"> <li>▪ Add, edit, view and remove Critical Issues</li> <li>▪ Manage Projects/Programs (Add, Save, Edit, Review, Submit to Organization and NIFA)</li> <li>▪ Manage Results (Add, Edit, Review, Submit, Highlight)</li> </ul>
<b>Organizational Administrators</b>	Organizational Administrators manage roles for their organization and can add Extension Program descriptions and Research Project initiations. This role replaces the Site Administrator role in the REEport application.	<ul style="list-style-type: none"> <li>▪ Manage organizational roles (Org Admin, Director, State Contributor, View Only)</li> <li>▪ Manage Projects/Programs (Add, Save, Edit, Review, Submit to Organization and NIFA)</li> </ul>
<b>Project Directors (PDs)</b>	Project Directors (also referred to as Principal Investigators) are the primary researcher in charge of carrying out a Research Project and are designated by the organization as the agent in charge of	<ul style="list-style-type: none"> <li>▪ Add, save, edit, and submit projects to Organizational Review</li> </ul>



Role	Description	Main Permissions
	administering the grant and progress/performance reporting responsibilities.	<ul style="list-style-type: none"> <li>▪ Add, edit, and view results and progress/final reports</li> </ul>
<b>Assistant Organizational Administrator</b>	Assistant Organizational Administrators can add, save, edit, and submit Research Projects or Extension Program descriptions to Organizational Review. This role replaces the Assistant Site Administrator role under the REEport application.	<ul style="list-style-type: none"> <li>▪ Add, save, edit, and view Extension Programs and Research Projects and their results</li> <li>▪ Submit Research Extension Programs and Research Projects to Organizational Review</li> </ul>
<b>View Only</b>	View Only users can see active Critical Issues, Research Projects, and Extension Programs.	<ul style="list-style-type: none"> <li>▪ View Research Extension Programs and Research Projects and their results</li> <li>▪ View Critical Issues</li> </ul>

## Dashboard - Home Page

- The system includes a new dashboard home page with customized tiles for completing tasks efficiently
- Each tile is tied to a different feature within the system (e.g., Critical Issues, Plan of Work, Projects/Programs, and Role Management)
- The tiles displayed on the dashboard home page match your role and provide access to intuitively complete grant and reporting activities

The screenshot displays the NIFA Reporting System dashboard. At the top, the header includes the system name "NIFA REPORTING SYSTEM" on the left, a "LOG OUT" button with an arrow icon in the center, and a user profile icon labeled "JENNIFER SMITH" on the right. Below the header is a navigation bar with four menu items: "DASHBOARD", "CRITICAL ISSUES", "PROJECTS & PROGRAMS", and "MANAGE ROLES". The main content area is titled "Dashboard" and features three large, dark blue tiles. The first tile, "Critical Issues", contains a circular icon with a gear and a refresh symbol, and two buttons labeled "ADD" and "MANAGE". The second tile, "2022 Plan of Work (POW)", contains a circular icon with a laptop and a mouse cursor, and two buttons labeled "VIEW" and "EDIT". The third tile, "Projects & Programs", contains a circular icon with a clipboard and a checkmark, and two buttons labeled "ADD" and "MANAGE". At the bottom of the dashboard, there is a footer section with "Additional Resources" on the left and "OMB Control No: 0524-0036 Expires: 09/30/2022" on the right.

### Dashboard - Home Page: Director or State Contributor Role

The screenshot shows the NIFA Reporting System dashboard for a Director or State Contributor role. The dashboard is titled "Dashboard" and features three main sections: "Critical Issues", "2022 Plan of Work (POW)", and "Projects & Programs". Each section has a corresponding icon and a button to interact with it. The "Critical Issues" section has an "ADD" button (A) and a "MANAGE" button (B). The "2022 Plan of Work (POW)" section has a "VIEW" button (C). The "Projects & Programs" section has an "ADD" button (D) and a "MANAGE" button (E). The dashboard also includes a navigation menu with "DASHBOARD", "CRITICAL ISSUES", "PROJECTS & PROGRAMS", and "MANAGE ROLES". The user profile for "JENNIFER SMITH" is visible in the top right corner, along with a "LOG OUT" button. At the bottom of the dashboard, there is a link for "Additional Resources" and the OMB Control No: 0524-0036 Expires: 09/30/2022.

- A) Click "Add" to create a new Critical Issue
- B) Click "Manage" to access a dashboard where you will see your institution's Critical Issues
- C) Click "View" to log in to the Institutional Profile and access your POW
- D) Click "Add" to create Projects and Programs
- E) Click "Manage" to open a dashboard where you can access your institution's projects and programs



### Dashboard - Home Page: Project Director (PD) Role

The screenshot shows the NIFA Reporting System dashboard for a Project Director (PD) role. The top navigation bar includes the system name, a 'LOG OUT' button, and the user's name 'JENNIFER SMITH'. Below the navigation bar, the dashboard is divided into three main sections: 'Critical Issues', '2022 Plan of Work (POW)', and 'Projects & Programs'. Each section has a 'VIEW' button. The 'Projects & Programs' section also has 'ADD' and 'MANAGE' buttons. The dashboard is titled 'Dashboard' and includes a footer with 'Additional Resources' and 'OMB Control No: 0524-0036 Expires: 09/30/2022'.

- A)** Click “View” to open a dashboard where you can access your institution’s Critical Issues
- B)** Click “View” to log in to the Institutional Profile and access your POW
- C)** Click “Add” to create Projects
- D)** Click “Manage” to open a dashboard where you can access your institution’s projects and programs

### Dashboard - Home Page: Organizational Administrator Role

The screenshot shows the NIFA Reporting System dashboard for an Organizational Administrator. The dashboard is titled "Dashboard" and features four main sections:

- Critical Issues:** Contains a "VIEW" button (labeled A).
- 2022 Plan of Work (POW):** Contains a "VIEW" button (labeled B).
- Projects & Programs:** Contains "ADD" (labeled C) and "MANAGE" (labeled D) buttons.
- Manage Roles:** Contains "ADD" (labeled E) and "MANAGE" (labeled F) buttons.

The top navigation bar includes "DASHBOARD", "CRITICAL ISSUES", "PROJECTS & PROGRAMS", and "MANAGE ROLES". The user is identified as JENNIFER SMITH with a "LOG OUT" button. At the bottom, there is a link for "Additional Resources" and OMB Control No: 0524-0036 Expires: 09/30/2022.

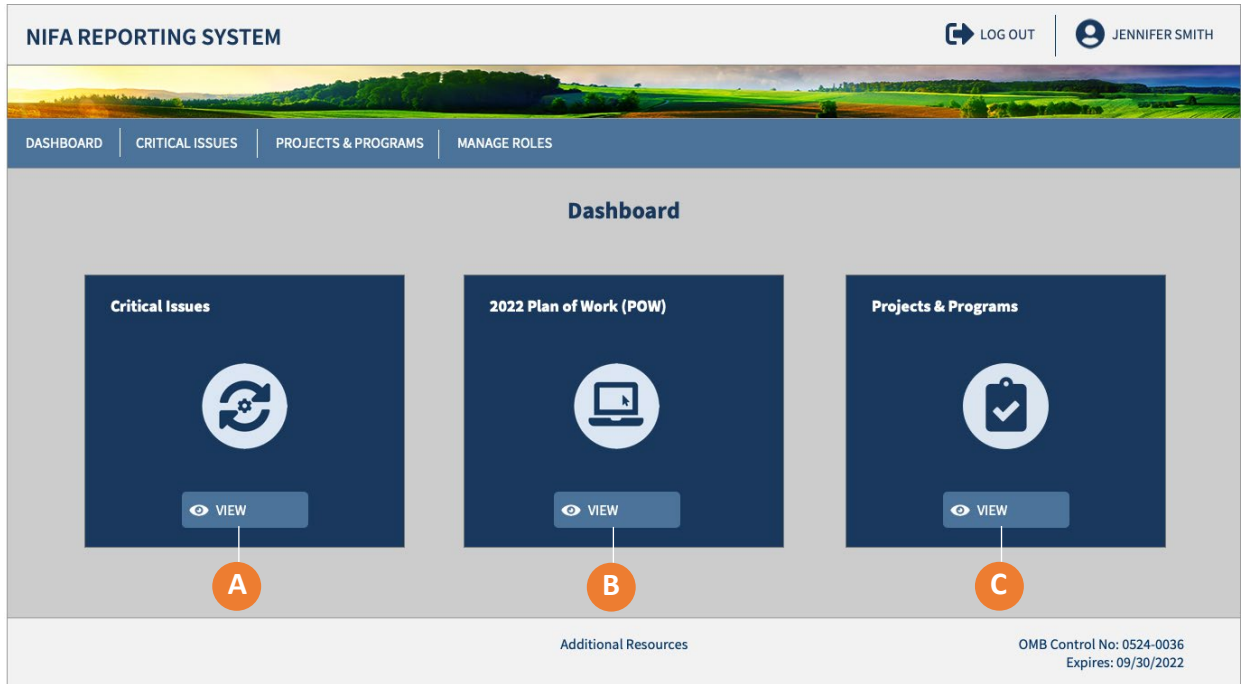
- A)** Click "View" to open a dashboard where you can access your institution's Critical Issues
- B)** Click "View" to log in to the Institutional Profile and access your POW
- C)** Click "Add" to create Projects and Programs
- D)** Click "Manage" to open a dashboard where you can access your institution's projects and programs
- E)** Click "Add" to assign a new user a role at your organization
- F)** Click "Manage" to add, update, and remove roles for your organization

### Dashboard - Home Page: Assistant Organizational Administrator

The screenshot shows the NIFA Reporting System dashboard for an Assistant Organizational Administrator. At the top, the system name 'NIFA REPORTING SYSTEM' is on the left, and 'LOG OUT' and the user name 'JENNIFER SMITH' are on the right. Below this is a navigation bar with 'DASHBOARD', 'CRITICAL ISSUES', 'PROJECTS & PROGRAMS', and 'MANAGE ROLES'. The main content area is titled 'Dashboard' and contains three large cards. The first card, 'Critical Issues', has a 'VIEW' button labeled 'A'. The second card, '2022 Plan of Work (POW)', has a 'VIEW' button labeled 'B'. The third card, 'Projects & Programs', has 'ADD' (labeled 'C') and 'MANAGE' (labeled 'D') buttons. At the bottom, there are links for 'Additional Resources' and 'OMB Control No: 0524-0036 Expires: 09/30/2022'.

- A)** Click “View” to open a dashboard where you can access your institution’s Critical Issues
- B)** Click “View” to log in to the Institutional Profile and access your POW
- C)** Click “Add” to create Projects and Programs
- D)** Click “Manage” to open a dashboard where you can access your institution’s projects and programs

### Dashboard - Home Page: View Only



- A)** Click "View" to open a dashboard where you can access your institution's Critical Issues
- B)** Click "View" to log in to the Institutional Profile and access your POW
- C)** Click "View" to open a dashboard where you can view projects and programs

## Critical Issues

### Critical Issues Dashboard: Director and State Contributor

NIFA REPORTING SYSTEM
LOG OUT
JENNIFER SMITH

DASHBOARD
CRITICAL ISSUES
PROJECTS & PROGRAMS
MANAGE ROLES

**A Critical Issues**

**B** [+ ADD CRITICAL ISSUE](#)
[RETURN TO HOME](#)
**D**
**H**

Critical Issue <span style="float: right;"><b>F</b> <b>G</b></span>	Associated Projects/ Programs
<p><b>C</b> <b>Water Quality</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	50
<p><b>E</b> <b>Pesticide Safety</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	25
<p><b>Childhood Obesity</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	40
<p><b>Natural Resources</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	0

Additional Resources
OMB Control No: 0524-0036  
Expires: 09/30/2022

- A)** Dashboard of Critical Issues for your institution
- B)** Click “Add Critical Issue” if you want to create a new Critical Issue
- C)** Click the Critical Issue title to view the full Critical Issue
- D)** Click “Return to Home” to go to Home
- E)** Click “Read more” to display the Critical Issue’s full description
- F)** Click “Edit” to change the Critical Issue’s details
- G)** Click “Remove” to delete the Critical Issue
- H)** The Associated Projects/ Programs column displays the total number under each Critical Issue  
Clicking on the number allows you to see a detailed list of these Projects/ Programs

### Add Critical Issues: Director and State Contributor







**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | **CRITICAL ISSUES** | PROJECTS & PROGRAMS | MANAGE ROLES

#### Add Critical Issue


**Name**

**Description:** Briefly describe the Critical Issue. ?

**B** *I* U ~~S~~ <sup>x²</sup> <sub>x₂</sub> NORMAL 16 FONT      

Short-Term (<1 year)     Intermediate (1-5 years)     Long-Term (5+ years)

**Start Date**

**Science Emphasis Areas**

<input type="checkbox"/> Sustainable Ag Production Systems	<input type="checkbox"/> Family & Consumer Sciences	<input type="checkbox"/> Food Safety
<input type="checkbox"/> Education & Multicultural Systems	<input type="checkbox"/> Bioeconomy, Bioenergy, Bioproducts	<input type="checkbox"/> Agroclimate Science
<input type="checkbox"/> Environmental Systems	<input type="checkbox"/> Human Nutrition	<input type="checkbox"/> Youth Development

Additional Resources OMB Control No: 0524-0036 Expires: 09/30/2022

## Critical Issues Dashboard: Organizational Administrator, Assistant Organizational Administrator, PD and View Only

**NIFA REPORTING SYSTEM**
LOG OUT
JENNIFER SMITH

DASHBOARD
CRITICAL ISSUES
PROJECTS & PROGRAMS
MANAGE ROLES

A

### Critical Issues

RETURN TO HOME

C

Critical Issue ▼	Associated Projects/ Programs ▼
<span style="border: 1px solid orange; border-radius: 50%; padding: 2px 6px; margin-left: -10px;">B</span> <p><b>Water Quality</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	50
<p><b>Pesticide Safety</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	25
<p><b>Childhood Obesity</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	40
<p><b>Natural Resources</b>                      Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut aliquam tellus vitae turpis pretium blandit. Nam sed libero egestas, volutpat metus ac, tempus ligula. Integer bibendum ac nunc eget porta. <a href="#">Read more &gt;</a></p>	0

D

Additional Resources
OMB Control No: 0524-0036  
Expires: 09/30/2022

- A) Dashboard of Critical Issues for your institution
- B) Click the Critical Issue title to view the full Critical Issue
- C) The Associated Projects/ Programs column displays the total number under each Critical Issue
- D) Clicking on the number allows you to see a detailed list of these Projects/ Programs

15

## Edit Critical Issues

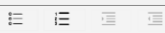
**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | **CRITICAL ISSUES** | PROJECTS & PROGRAMS | MANAGE ROLES

### Edit Critical Issue


**Name**  
Water Quality

**Description:** Briefly describe the Critical Issue. ?

**B** *I* U ~~S~~ <sup>x²</sup> <sub>x₂</sub> NORMAL 16 FONT 

This is a description of Water Quality.

Short-Term (<1 year)    Intermediate (1-5 years)    Long-Term (5+ years)

**Start Date**  
01/20/2021 

**Science Emphasis Areas**

<input type="checkbox"/> Sustainable Ag Production Systems	<input type="checkbox"/> Family & Consumer Sciences	<input checked="" type="checkbox"/> Food Safety
<input type="checkbox"/> Education & Multicultural Systems	<input checked="" type="checkbox"/> Bioeconomy, Bioenergy, Bioproducts	<input type="checkbox"/> Agroclimate Science
<input checked="" type="checkbox"/> Environmental Systems	<input type="checkbox"/> Human Nutrition	<input type="checkbox"/> Youth Development

[SAVE](#)   [RETURN TO HOME](#)

Additional Resources OMB Control No: 0524-0036 Expires: 09/30/2022



### View Critical Issues

**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | **CRITICAL ISSUES** | PROJECTS & PROGRAMS | MANAGE ROLES

#### View Critical Issue

**Name**  
Water Quality

**Description:** Briefly describe the Critical Issue. ?  
This is a description of Water Quality.

Short-Term (<1 year)    Intermediate (1-5 years)    Long-Term (5+ years)

**Start Date**  
01/20/2021

**Science Emphasis Areas**

<input type="checkbox"/> Sustainable Ag Production Systems	<input type="checkbox"/> Family & Consumer Sciences	<input checked="" type="checkbox"/> Food Safety
<input type="checkbox"/> Education & Multicultural Systems	<input checked="" type="checkbox"/> Bioeconomy, Bioenergy, Bioproducts	<input type="checkbox"/> Agroclimate Science
<input checked="" type="checkbox"/> Environmental Systems	<input type="checkbox"/> Human Nutrition	<input type="checkbox"/> Youth Development

[EDIT](#)   [RETURN TO CRITICAL ISSUES](#)

Additional Resources OMB Control No: 0524-0036 Expires: 09/30/2022

## Projects & Programs Dashboard

**NIFA REPORTING SYSTEM** LOG OUT SOFTWARE TESTEIGHTY

DASHBOARD | CRITICAL ISSUES | **PROJECTS & PROGRAMS** | MANAGE ROLES

**A** Projects & Programs **B** ADD PROJECT / PROGRAM

Enter keywords or phrases to begin search... **C** SEARCH

*Can search for Accession Number, Project Title, etc.*

**D** Project Number Prefix **E** Export All Sort By: Last Updated: Most Recent **F**

- CA
- CA-
- CA-B-
- See More

Project Director

**Critical Issue**

- Endemic and Invasive Pests and Diseases
- Healthy Families and

	Status	Funding	Term Length	Last Updated
<b>G</b> Another example research project	DRAFT	Research Capacity Fund (Hatch)	02/08/2022 - 02/07/2025	Software TestEighty 2/10/2022, 7:23:55 PM
Example Research Project	DRAFT	Research Capacity Fund (Hatch)	02/10/2022 - 02/10/2022	Software TestEighty 2/10/2022, 7:23:05 PM

- A)** The Projects & Programs dashboard displays all projects and programs for the organization with the most recently updated listed first
- B)** Add new research projects or extension programs by clicking the button
- C)** Use the search bar to find a specific project or program, including lookup by accession number
- D)** Use filtering to reorganize the view into specific categories
- E)** Export a spreadsheet of all projects and programs
- F)** Sort by various categories including most recent update, approval status, and start/end date
- G)** Click the title on the project or program card to view the full details. Within this view you may also print a user-friendly version, edit content, or submit them for review



## Projects & Programs

### Approvals and Reviews

Research and Extension Programs will both require an organizational review, including the ability to save a draft beforehand. Research Projects will also undergo a NIFA Review and approval prior to commencing activities. Extension Programs will undergo NIFA Review as part of Plan of Work per current procedures. Extension Programs can begin once they are submitted to NIFA.

Only Organizational Administrators, Directors, and State Contributors are allowed to submit Projects and Programs to NIFA.

### Capacity Funding Sources

- The Agricultural Research, Extension, and Education Reform Act of 1998 (AREERA) is the unifying funding authority and directs the requirements of the Plan of Work. These programs include Hatch, Evans-Allen, Smith-Lever, and 1890 Extension

AREERA Funding Type	1862 Land-Grant University	1890 Land-Grant University
Research	Hatch or Hatch Multistate	Evans-Allen (Section 1445)
Extension	Smith-Lever 3(b) and 3(c)	1890 Extension (Section 1444)

- NIFA has also expanded the system to include all capacity (formula) programs currently in REEport and POW. These include McIntire-Stennis, Animal Health and Disease Research (AHDR), and Renewable Resources Extension Act (RREA)
- Competitive programs will be integrated in later phases of system development

### Funding Source Dropdown Behaviors

**Add Project/ Program**

**Funding Source** ?

Select Funding Source

#### Rules for the drop down

- The Organizational Administrator sets this assignment through the role management features of NRS. The available sources are determined based on the eligibility of the organization



## Extension Program

What is an Extension Program?

An Extension Program is a set of activities that advance a common goal. Programs are vehicles for addressing the Critical Issues identified in the Plan of Work. Critical Issues with a broad scope will have more Programs and Projects than narrowly defined ones.

Critical Issues often describe current conditions and the desired future state. Programs set boundaries around distinct activities that aim to advance knowledge, change behavior, and ultimately lead to the desired change in environment identified in the Critical Issue description.

### Add Extension Program

**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | CRITICAL ISSUES | PROJECTS & PROGRAMS | MANAGE ROLES

#### Add Project/ Program

**Funding Source** ?  
Select Funding Source

**Primary Critical Issue**  
Select Primary Critical Issue

**Title**  
Provide a brief title that speaks to the purpose of the project.

**Start Date** ?  
Select a start date appropriate to the timeframe outlined in the Plan of Work.

**Initiator**  
Select from a list of Initiators.  
Select Initiator

**Non-Technical Summary**  
In lay terms, briefly describe the following: (1) the issue and why it is important, (2) your goals and objectives, (3) the target audiences and how they will benefit, and (4) how your activities lead to the outcomes described in the goal statement or objectives.  

Remaining Characters: 8,000/ 8,000

**Integrated Activities** ?  
Is this an integrated research and extension activity (AREERA Section 104, 105, and 204)?  
 Yes  No  
Provide a brief description of what makes this an integrated activity (1-2 sentences).  

Remaining Characters: 4,000/ 4,000

### View Extension Program

- View the full details of a program selected and click “Edit” to change program details
- Click “Submit” to advance the project to either Organizational Review or to Submit to NIFA

**NIFA REPORTING SYSTEM**
LOG OUT
JENNIFER SMITH

DASHBOARD
CRITICAL ISSUES
PROJECTS & PROGRAMS
MANAGE ROLES

**Extension Program Initiation** *Draft as of 03/15/2021*

Regents of the University of California

**Funding Source** ?  
Research Capacity Fund (Hatch Multistate)

**DUNS/UEI**  
1257862156

**Primary Critical Issue**  
Advancing Agricultural and Food Systems

**Title** ?  
The genetics of natural variation in photoperiodic flowering

**Start Date** ?  
03/01/2021

**Initiator**  
Samantha Summers

**Non-Technical Summary** ?

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et accumsan et iusto odio dignissim qui blandit praesent luptatum zzril delenit augue duis dolore te feugait nulla facilisi simili.

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**Integrated Activities** ?

Is this an integrated research and extension activity (AREERA Section 104, 105, and 204)?

Yes

Brief description of what makes this an integrated activity (1-2 sentences).

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**Multistate Activities** ?

Is this a multistate activity (AREERA Section 104 and 201)?

No

EDIT
EXPORT

Additional Resources
OMB Control No: 0524-0036  
Expires: 09/30/2022



### Extension Program Fields

- The accompanying table displays the fields, rules, character limits, and approximate word counts for the Add Projects/Programs form
- You will receive error messages below each field when fields are left blank, or character limits are exceeded

Extension Program Description Field	Required	Rules and Character Limits	Approximate Word Count
<b>Funding Source</b>	Yes	Dropdown based on eligibility	N/A
<b>Primary Critical Issue</b>	Yes	Dropdown	N/A
<b>Title</b>	Yes	175 characters	26
<b>Start Date</b>	Yes	Calendar widget, format mm/dd/yyyy	N/A
<b>Initiator</b>	Yes	Dropdown	N/A
<b>Non-Technical Summary</b>	Yes	8,000 characters	1,304
<b>Integrated Activities:</b> Is this an integrated research and extension activity (AREERA Section 104, 105, and 204)?	Yes	Radio button selection	N/A
<b>Integrated Activities Description</b>	Yes, if integrated	4,000 characters	652
<b>Multistate Activities:</b> Is this a multistate activity (AREERA Section 104 and 201)?	Yes, if multistate	Radio button selection	N/A
<b>Multistate Activities Description</b>	Yes	4,000 characters	652



## Research Project

What is a Research Project?

A Research Project consists of a set of peer-reviewed, research-focused activities that are organized around a set of objectives and drive toward specific outcomes. Capacity-funded Research Projects address Critical Issues identified through statewide stakeholder input. They provide minimum standards for reporting that comply with federal requirements and feed into individual state Plan of Work accomplishments.

Critical Issues often describe current conditions and the desired future state. Projects set boundaries around distinct activities that aim to advance knowledge, change behavior, and ultimately lead to the desired change in environment identified in the Critical Issue description.



### Add Research Project

**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | CRITICAL ISSUES | PROJECTS & PROGRAMS | MANAGE ROLES

#### Add Project/ Program

**Funding Source** ?

Select Funding Source

**Primary Critical Issue**

Select Primary Critical Issue

**Organizational Project Number** ?

Prefix	Number
Select Prefix	

**Title**

Provide a brief title that speaks to the purpose of the project.

**Start Date** ?

Select a start date appropriate to the timeframe outlined in the Plan of Work.

**End Date** ?

Select an end date not to exceed 5 years.

**Project Director**

Select from a list of Project Directors.

Select Project Director

**Performing Department** ?

Code	Name
8732	Select Name

**Non-Technical Summary**

In lay terms, briefly describe the following: (1) the issue and why it is important, (2) your goals and objectives, (3) the target audiences and how they will benefit, and (4) how your activities lead to the outcomes described in the goal statement or objectives.

**Methodology**

Describe the ways in which the project will be conducted, with emphasis on the general scientific methods and any unique aspects or significant departures from usual methods.



**Integrated Activities ?**

Is this an integrated research and extension activity (AREERA Section 104, 105, and 204)?

Yes  No

Provide a brief description of what makes this an integrated activity (1-2 sentences).

Rich text editor toolbar with options for Bold, Italic, Underline, Strikethrough, Text Color, Background Color, Font Face, Font Size, Bulleted List, Numbered List, Indent, and Outdent. Below the toolbar is a text input area.

Remaining Characters: 4,000/ 4,000

**Research Effort Categories**

a. Basic ?  %

b. Applied ?  %

c. Developmental ?  %

Must total 100%

**Animal Health Percentage**

Enter the percentage of animal health research for this project or "0" for none.

%

**Multistate Activities ?**

Is this a multistate activity (AREERA Section 104 and 201)?

Yes  No

Provide a brief description of what makes this a multistate activity (1-2 sentences).

Rich text editor toolbar with options for Bold, Italic, Underline, Strikethrough, Text Color, Background Color, Font Face, Font Size, Bulleted List, Numbered List, Indent, and Outdent. Below the toolbar is a text input area.

Remaining Characters: 4,000/ 4,000

**Classifications**

<b>Knowledge Areas ?</b>	<b>Subject of Investigation ?</b>	<b>Field of Science ?</b>	<b>Percent</b>
<input type="text" value="Select Knowledge Area"/>	<input type="text" value="Select Subject of Investigation"/>	<input type="text" value="Select Field of Science"/>	<input type="text" value=""/> % <input type="button" value="+"/>
			Must total 100%

**Assurances**

**Are Human Subjects Involved? ?**

Yes  No

Is the project exempt from Federal Regulations? ?

Yes  No

Select the appropriate exemption number.

Enter the IRB approval date.

**Are Vertebrate Animals used? ?**

Yes  No

Enter the IACUC approval date.

Additional Resources OMB Control No: 0524-0036  
Expires: 09/30/2022

### View and Edit Research Project

- View the full details of a project selected from the dashboard
- Click “Edit” to change project details
- Click “Submit” to advance the project to either Organizational Review or NIFA Review

**NIFA REPORTING SYSTEM**
LOG OUT
JENNIFER SMITH

DASHBOARD
CRITICAL ISSUES
PROJECTS & PROGRAMS
MANAGE RESULTS

[← Back to Projects & Programs Overview](#)

### The genetics of natural variation in photoperiodic flowering

Regents of the University of California  
Approved as of 08/18/2021

<b>Funding Source</b>	<b>Primary Critical Issue</b>
Research Capacity Fund (Hatch Multistate)	Advancing Agricultural and Food Systems
<b>Project Director</b>	<b>Performing Department</b>
Samantha Summers	2873 Agriculture and Research Economics, Berkeley
	<small>Code Name</small>
<b>Start Date</b>	<b>End Date</b>
01/01/2021	01/01/2025

<b>Accession Number</b>	1234567
<b>DUNS/UEI</b>	1257862156
<b>Org Project Number</b>	CA-D- Z123456790A198765432
	<small>Prefix Number</small>

Results	Amount	Fiscal Year(s)
	1	2021

**Non-Technical Summary**

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**Methodology**

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**Integrated Activities**

<b>Is this an integrated research and extension activity (AREERA Section 104, 105, and 204)?</b>	<b>Brief description of what makes this an integrated activity (1-2 sentences).</b>
Yes	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie.



Research Effort Categories			Animal Health Percentage	Multistate Activities
a. Basic	b. Applied	c. Developmental	0 %	Is this a multistate activity (AREERA Section 104 and 201)?
80 %	20 %	0 %		No
<b>Classifications</b>				
Knowledge Areas	Subject of Investigation	Field of Science	Percent	
104 - Alternative Uses of Land	0170 - Annual grasses, other	0110 - Ecology	50 %	
110 - Appraisal of Soil Resources	0210 - Arboreta and botanical gardens	0001 - Administration	50 %	
<b>Assurances</b>				
Are Human Subjects Involved?	Is the project exempt from Federal Regulations?	Exemption #	IRB approval date	
Yes	Yes	3	01/12/2019	
Are Vertebrate Animals used?	IACUC approval date			
Yes	02/24/2021			
<p>This performing organization agrees to assume primary responsibility for complying with the Animal Welfare Act (7USC, 2131-2156), Public Law 89-544, 1996, as amended, and the regulations promulgated thereunder by the Secretary of Agriculture in 9 CFR Parts 1,2,3, and 4. In the case of domesticated farm animals housed under farm conditions, the organizations shall adhere to the principles stated in the Guide for the Care and Use of Agricultural Animals in Agricultural Research and Teaching, Federation of Animal Science Societies, 1999.</p>				
Additional Resources			OMB Control No: 0524-0036 Expires: 09/30/2022	



### Research Project Fields

- The accompanying tables display the fields, rules, character limits, and approximate word counts in the Add Projects form for Research
- You will receive error messages below each field when fields are left blank, or character limits are exceeded

Research Project Description Field	Required	Rules and Character Limits	Approximate Word Count
Funding Source	Yes	Dropdown based on eligibility	N/A
Primary Critical Issue	Yes	Dropdown	N/A
Prefix (to Organizational Project Number)	Yes	Dropdown	N/A
Organizational Project Number	Yes	20 characters (allows number or letter combination)	N/A
Title	Yes	175 characters	26
Start Date	Yes	Calendar widget, format mm/dd/yyyy	N/A
End Date	Yes	Calendar widget, format mm/dd/yyyy. Max 5 years from start date.	N/A
Project Director	Yes	Dropdown	N/A
Performing Department	Yes	Dropdown	N/A
Non-Technical Summary	Yes	8,000 characters	1,304
Methodology	Yes	8,000 characters	1,304
Integrated Activities: Is this an integrated research and extension activity (AREERA Section 104, 105, and 204)?	Yes, if multistate	Radio button selection	N/A
Integrated Activities Description	Yes	8,000 characters	1,304
Research Effort Categories	Yes	Basic, Applied, Development categories (must sum to 100%)	N/A



Research Project Description Field	Required	Rules and Character Limits	Approximate Word Count
<b>Animal Health Percentage</b>	Yes	Textbox	N/A
<b>Multistate Activities:</b> Is this a multistate activity (AREERA Section 104 and 201)?	Yes	Radio button selection	N/A
<b>Multistate Activities Description</b>	Yes, if integrated	8,000 characters	1,304
<b>Classifications:</b> Knowledge Areas, Subject of Investigation, Field of Science	Yes	3 Dropdowns (minimum 5%, must total to 100%)	N/A
<b>Assurances</b>	Yes	Radio button selection	N/A
<b>Are Human subjects involved?</b> →If “No”, proceed to next question →If “Yes”, is the project exempt from Federal regulations? →If “No”, enter IRB approval date (Date entry or Calendar picker icon) →If “Yes”, select the appropriate exemption number →Select Exemption Number (Dropdown) →Enter IRB Approval Date (Date entry or Calendar picker icon)	Yes	Radio button selections, dropdowns, calendar widget and textbox fields	N/A
<b>Are Vertebrate Animals Used?</b> →If “No”, proceed to next element →If “Yes”, enter the IACUC Approval date (Date entry or Calendar picker icon)	Yes	Radio button selections, dropdowns, calendar widget and textbox fields	N/A



Project/Program Help Text

- The accompanying table displays the instruction and supplementary information for each form field.

Field	Instructions	Supplementary Information
<b>Title</b>	Provide a brief title that speaks to the purpose of the project.	—
<b>Start Date</b>	Select a start date appropriate to the timeframe outlined in the Plan of Work.	New projects and programs can be future dated to match the start of the new fiscal year or the point at which activities will begin according to the Plan of Work.
<b>End Date</b>	Select an end date not to exceed 5 years.	(Applies to Research Projects.)  Select an end date on which you plan to stop conducting research on this project. The duration of the project may not exceed 5 years. Projects of shorter duration may be extended without approval but may not exceed a total of 5 years from the original start date.
<b>Project Director</b>	Select from a list of Project Directors.	(Applies to Research Projects.)
<b>Initiator</b>	Select from a list of Initiators.	(Applies to Extension Programs.)
<b>Non-Technical Summary</b>	In lay terms, briefly describe the following: (1) the issue and why it is important, (2) your goal and objectives, (3) the target audiences and how they will benefit, and (4) how your activities lead to the proposed outcomes described in the goal statement or objectives.	—
<b>Methodology</b>	Describe the ways in which the project will be conducted, with emphasis on the general scientific methods and any unique aspects or significant departures from usual methods.	—
<b>Integrated Activities</b>	Is this an integrated research and extension activity (AREERA Section 104, 105, and 204)?	Integrated activities are jointly planned, funded, and interwoven between research and extension to solve problems (NIFA Policy Guide, p. 205). See the system guide for acceptable activities.



Field	Instructions	Supplementary Information
<b>Research Effort Categories</b>	a. Basic	<b>Basic Research</b> is research that has a primary goal of gaining fuller knowledge or understanding of a subject.
—	b. Applied	<b>Applied Research</b> is research that has a primary goal of the practical application (i.e., "use") of already gained or established knowledge to meet a recognized need or help solve a problem.
—	c. Developmental	<b>Developmental Research</b> is research that uses findings to develop (e.g., produce, create, etc.) useful materials, devices, systems, or methods.
<b>Animal Health Component %</b>	Please enter the percentage of animal health research for this project or "0" for none.	—
<b>Multistate Activities</b>	Is this a multistate activity (AREERA Section 104 and 201)?	Multistate activities are collaborative efforts that reflect the programs of institutions in at least two states or territories. Each participating state or territory must collaborate on objectives and be involved in the outcomes.
<b>Classifications</b>	Knowledge Areas	Knowledge Areas (KAs) classify the scientific, extension, or education topic and align with NIFA's 9 Science Emphasis Areas. The 79 KAs are defined in the Classification Manual: <a href="http://nifa.usda.gov/resource/manual-classification">http://nifa.usda.gov/resource/manual-classification</a>
—	Subject of Investigation	This Subject of Investigation (SOI) series provides an additional facet for classification. It is generally the object of the research or activity: the class of plant, animal, organism, material, process, procedure, etc., under investigation: <a href="http://nifa.usda.gov/resource/manual-classification">http://nifa.usda.gov/resource/manual-classification</a>
—	Field of Science	The Field of Science (FOS) classification consists of a modified version of the fields of science used by the National Science Foundation for various government wide reports: <a href="http://nifa.usda.gov/resource/manual-classification">http://nifa.usda.gov/resource/manual-classification</a>
<b>Are Human Subjects involved?</b>	—	Look up assurance numbers: <a href="https://ohrp.cit.nih.gov/search/irbsearch.aspx?styp=bsc">https://ohrp.cit.nih.gov/search/irbsearch.aspx?styp=bsc</a>  STATEMENT OF POLICY - Institutions receiving NIFA funding for research are responsible for protecting





Field	Instructions	Supplementary Information
		<p>human subjects, and providing humane treatment of animals. To provide for the adequate discharge of this responsibility, NIFA policy requires an assurance by the institution’s Authorized Representative (AR or AOR) that appropriate committees in each institution have carried out the initial review of protocols and will conduct continuing reviews of supported projects.</p>
<p><b>Human Subject, Federal Regulations exemption</b></p>	<p>Select the appropriate exemption number.</p>	<ol style="list-style-type: none"> <li>1. Research conducted in established or commonly accepted educational settings.</li> <li>2. Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless information obtained is recorded in such a manner that human subjects can be identified, and any disclosure of the human subjects' responses outside the research could reasonably place the subjects at risk or be damaging.</li> <li>3. Research not exempt in #2 may be exempt if, in the use of educational tests, the subjects are elected or appointed officials, or federal statutes require that confidentiality will be maintained.</li> <li>4. Research involving the collection or study of existing data, documents, records, pathological specimens, or diagnostic specimens.</li> <li>5. Research and demonstration projects which are designed to study, evaluate, or otherwise examine public benefit or service programs.</li> <li>6. Taste and food quality evaluation and consumer acceptance studies.</li> </ol>
<p><b>Are Vertebrate Animals used?</b></p>	<p>—</p>	<p>Lookup assurance number:  <a href="https://www.aalas.org/iacuc/iacuc_resources/iacuc">https://www.aalas.org/iacuc/iacuc_resources/iacuc</a></p> <p>Prior to commencing research activities with vertebrate animals, all protocols involving animals in NIFA-funded projects must be approved by the Institutional Animal Care and Use Committee (IACUC). More information can be found here:  <a href="http://grants.nih.gov/grants/olaw/sampledoc/assur.htm">http://grants.nih.gov/grants/olaw/sampledoc/assur.htm</a></p>



## Results and Reporting

What are results?

Results are the demonstrated achievements of research projects and extension programs. They represent significant progress toward the project or programs stated goals and objectives. Results constitute changes in knowledge, behavior, or condition that benefit identified target audiences and the broader public. NRS collects results by asking 4 key questions:

- In 2-3 sentences, briefly describe the issue or problem your project addresses
- Briefly describe in non-technical terms how your major activities helped you achieve, or make significant progress toward, the goals and objectives described in your non-technical summary
- Briefly describe how your target audience benefitted from your project's activities
- Briefly describe how the broader public benefitted from your project's activities

The new format for recording the results will be introduced initially for formula-funded research projects and extension programs. Results will be added from the project/program page to make all information centrally located without the need to search multiple reports or databases. This process replaces the previous yearly progress reporting requirement for all capacity-funded projects and programs. The results will also be integrated automatically with the Plan of Work Annual Report of Accomplishments and Results for projects funded by Hatch (regular and multistate), Smith-Lever, Evans-Allen, and 1890 Extension.

### Add Results for Research and Extension

- Add a result by clicking “Manage” on the Project and Programs tile

**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | CRITICAL ISSUES | PROJECTS & PROGRAMS | MANAGE RESULTS

### Dashboard

**Critical Issues**

[+ ADD](#) [MANAGE](#)

**2022 Plan of Work (POW)**

[VIEW](#) [EDIT](#)

**Projects & Programs**

[+ ADD](#) [MANAGE](#)

Additional Resources OMB Control No: 0524-0036  
Expires: 09/30/2022

- Select the project or program to add a result

**NIFA REPORTING SYSTEM** LOG OUT SOFTWARE TESTEIGHTY

DASHBOARD | CRITICAL ISSUES | PROJECTS & PROGRAMS | MANAGE ROLES

### Projects & Programs

[ADD PROJECT / PROGRAM](#)

Enter keywords or phrases to begin search... [SEARCH](#)

Can search for Accession Number, Project Title, etc.

**Project Number Prefix**

CA

CA-

CA-B-

[See More](#)

**Project Director**

[Export All](#)

Sort By: Last Updated: Most Recent

	Status	Funding	Term Length	Last Updated
<a href="#">Another example research project</a>	DRAFT	Research Capacity Fund (Hatch)	02/08/2022 - 02/07/2025	Software TestEighty 2/10/2022, 7:23:55 PM
<a href="#">Example Research Project</a>	DRAFT	Research Capacity Fund (Hatch)	02/10/2022 - 02/10/2022	Software TestEighty 2/10/2022, 7:23:05 PM

**Critical Issue**

Endemic and Invasive Pests and Diseases

Healthy Families and

- Expand the Results table

**NIFA REPORTING SYSTEM**
LOG OUT
JENNIFER SMITH

DASHBOARD
CRITICAL ISSUES
PROJECTS & PROGRAMS
MANAGE RESULTS

[← Back to Projects & Programs Overview](#)

**The genetics of natural variation in photoperiodic flowering** [View Edit History](#)

Regents of the University of California  
Approved as of 08/18/2021

<b>Funding Source</b>	<b>Primary Critical Issue</b>	
Research Capacity Fund (Hatch Multistate)	Advancing Agricultural and Food Systems	
<b>Project Director</b>	<b>Performing Department</b>	
Samantha Summers	2873 Agriculture and Research Economics, Berkeley	
	<small>Code Name</small>	
<b>Start Date</b>	<b>End Date</b>	
01/01/2021	01/01/2025	

**Results**

**Amount**

**Fiscal Year(s)**

▼

	1	2021	
--	---	------	--

- Select "Add Result"

<b>Funding Source</b>	<b>Primary Critical Issue</b>	
Research Capacity Fund (Hatch Multistate)	Advancing Agricultural and Food Systems	

**Results** ▲

No Results Added

---

ADD RESULT

- Once within the “Add Result” page, users will be prompted to choose a summary title, the fiscal year, and respond to the following:
  - In 2-3 sentences, briefly describe the issue or problem your project addresses
  - Briefly describe in non-technical terms how your major activities helped you achieve, or make significant progress toward, the goals and objectives described in your non-technical summary
  - Briefly describe how your target audience benefitted from your project’s activities
  - Briefly describe how the broader public benefitted from your project’s activities
  - An optional comments section, where items such as publications may be listed
- Save changes and submit for Organizational Review once these fields have been completed

**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | CRITICAL ISSUES | PROJECTS & PROGRAMS | MANAGE RESULTS

### Add Results

**Organization**  
Regents of the University of California

**To Project / Program**  
"The genetics of natural variation in photoperiodic flowering"

**Primary Critical Issue**  
[Critical issue here.....]

Nothing Significant to Report

**Title**  
[Text Box]

**Fiscal Year**  
Select Fiscal Year

**In 2-3 sentences, briefly describe the issue or problem that your project addresses.**

[Rich Text Editor]

Remaining Characters: 10,000 / 10,000

**Briefly describe in non-technical terms how your major activities helped you achieve, or make significant progress toward, the goals and objectives described in your non-technical summary.**

[Rich Text Editor]

Remaining Characters: 10,000 / 10,000

**Briefly describe how your target audience benefitted from your project's activities.**

[Rich Text Editor]

Remaining Characters: 10,000 / 10,000

**Briefly describe how the broader public benefitted from your project's activities.**

[Rich Text Editor]

Remaining Characters: 10,000 / 10,000

**Comments (optional)**  
Describe and explain any major changes or problems encountered in approach. Additionally, note opportunities for training and professional development provided, how results have been disseminated to communities of interest, and any new details regarding what the project or program plans to do during the next reporting period to accomplish the goals.

[Rich Text Editor]

Remaining Characters: 10,000 / 10,000

What if the project has nothing significant to report?

- The system will also have an option to indicate if you do not have any significant results to report
- Select the checkbox “Nothing Significant to Report”
- Select the Fiscal Year
- Comments are required to be entered discussing the status of the project
- Submit for Org Review

**NIFA REPORTING SYSTEM** LOG OUT JENNIFER SMITH

DASHBOARD | CRITICAL ISSUES | PROJECTS & PROGRAMS | MANAGE RESULTS

### Add Results

<b>Organization</b> Regents of the University of California	<b>To Project / Program</b> "The genetics of natural variation in photoperiodic flowering"	<b>Primary Critical Issue</b> [Critical issue here.....]
--	---	---

Nothing Significant to Report

**Title**

**Fiscal Year**

**Comments**  
Describe and explain any major changes or problems encountered in approach. Additionally, note opportunities for training and professional development provided, how results have been disseminated to communities of interest, and any new details regarding what the project or program plans to do during the next reporting period to accomplish the goals.

Rich text editor toolbar with icons for bold, italic, underline, strikethrough, superscript, subscript, font color, font size, font family, bulleted list, numbered list, indent, outdent, link, unlink, insert image, undo, redo.

Remaining Characters: 10,000/ 10,000

Additional Resources OMB Control No: 0524-0036 Expires: 09/30/2022

### Viewing and Submitting Results

- To view results, select the project or program you would like to review from the Projects & Programs dashboard
- Select the caret icon (dropdown arrow) within the project view, a list of results in descending order will appear

**NIFA REPORTING SYSTEM**
LOG OUT
JENNIFER SMITH

DASHBOARD
CRITICAL ISSUES
PROJECTS & PROGRAMS
MANAGE RESULTS

[← Back to Projects & Programs Overview](#)

### The genetics of natural variation in photoperiodic flowering

Regents of the University of California  
Approved as of 08/18/2021

<b>Funding Source</b>	<b>Primary Critical Issue</b>
Research Capacity Fund (Hatch Multistate)	Advancing Agricultural and Food Systems
<b>Project Director</b>	<b>Performing Department</b>
Samantha Summers	2873 Agriculture and Research Economics, Berkeley
	<small>Code Name</small>
<b>Start Date</b>	<b>End Date</b>
01/01/2021	01/01/2025

<b>Accession Number</b>	1234567
<b>DUNS/UEI</b>	1257862156
<b>Org Project Number</b>	CA-D- Z123456790A198765432
	<small>Prefix Number</small>

[View Edit History](#)

#### Results ↑

<b>Improved Crop Yield</b> <small>(titles can be two lines)</small>	<small>Status</small> Draft	<small>Fiscal Year</small> 2018	<a href="#">View Details</a>
<b>Identified new irrigation methods to improve plant health</b>	<small>Status</small> Submitted	<small>Fiscal Year</small> 2017	<a href="#">View Details</a>
<b>Studied effects of plant disease on germination</b>	<small>Status</small> Submitted	<small>Fiscal Year</small> 2016	<a href="#">View Details</a>
<b>Management and integrated decision-making</b>	<small>Status</small> Submitted	<small>Fiscal Year</small> 2015	<a href="#">View Details</a>

ADD RESULT

- Select “View Details”, and popup view will appear of the result
- The result can then be edited, printed as a report, and submitted for reporting
- Results will follow the same submission steps as projects and programs (Draft, Organizational Review, NIFA Review, and Approved). For POW Annual Report results, approvals are handled in tandem with that process. Additional details are outlined in a separate guide.

The screenshot displays the NIFA Reporting System interface. At the top, there is a navigation bar with 'LOG OUT' and a user profile for 'JENNIFER SMITH'. Below this is a menu with 'DASHBOARD', 'CRITICAL ISSUES', 'PROJECTS & PROGRAMS', and 'MANAGE RESULTS'. The main content area shows a project titled 'The genetics of natural variation in photoperiodic flowering' with a 'View Details' button. A popup window is open, displaying the following information:

Organization	To Project / Program	Primary Critical Issue	View	Fiscal Year
Regents of the University of California	"The genetics of natural variation in photoperiodic flowering"	[Critical issue here.....]		2021

Below the table, the popup contains several sections for text input:

- In 2-3 sentences, briefly describe the issue or problem that your project addresses.** (Text area with placeholder text)
- Briefly describe in non-technical terms how your major activities helped you achieve, or make significant progress toward, the goals and objectives described in your non-technical summary.** (Text area with placeholder text)
- Briefly describe how your target audience benefited from your project's activities.** (Text area with placeholder text)
- Briefly describe how the broader public benefited from your project's activities.** (Text area with placeholder text)
- Comments (optional)** (Text area with placeholder text)

An 'EDIT' button is located at the bottom of the popup. The background shows a sidebar with navigation options like 'Back to Projects & Programs Overview' and a list of project entries with details like 'Project Director', 'Start Date', and 'Funding Source'.





Results Fields

- The accompanying table displays the instruction and supplementary information for each form field.

Result Fields	Required	Rules and Character Limits	Approximate Word Count
<b>Fiscal Year</b>	Yes	Must choose a year	N/A
<b>In 2-3 sentences, briefly describe the issue or problem that your project addresses</b>	Yes	8,000 characters	1,304
<b>Briefly describe in non-technical terms how your major activities helped you achieve, or make significant progress toward, the goals and objectives described in your non-technical summary.</b>	Yes	8,000 characters	1,304
<b>Briefly describe how your target audience benefited from your project’s activities.</b>	Yes	8,000 characters	1,304
<b>Briefly describe how the broader public benefited from your project's activities.</b>	Yes	8,000 characters	1,304
<b>“Nothing significant to report” checkbox</b>	Optional	N/A	N/A
<b>Comments</b>	Optional unless “nothing significant” checked	8,000 characters	1,304